We are Briljent.

Briljent, LLC a national training and professional development company, has recently partnered with a highly accomplished and experienced team of School Improvement Consultants to deliver custom solutions that address each school's unique needs and objectives.

#### **Delivering Solutions for School Success**

Briljent's mission is to develop and deliver solutions that enhance student and staff success while building successful systems of support. To accomplish this, Briljent's team of award-winning School Improvement Consultants will implement the **8-Step Process**, a comprehensive, research and evidence-based school improvement system that has been implemented in schools across the nation with overwhelming success.

8-STEP SCHOOL
<b>IMPROVEMENT PROCESS</b>

1	Stakeholder Commitment
2	Data Disaggregation
3	Instructional Timeline
4	Instructional Focus
5	Frequent Assessment
6	Tutorial + Enrichment
7	Maintenance
8	Monitoring

As a team, we believe in the strengths and potential of each and every child, and we're committed to helping schools achieve equity and excellence so that all students can realize their potential and discover their paths in life.

Our vision of success aligns with key areas of public education including:

- School Design
- Student Voice
- Teacher Collaboration

Collectively, we seek to leverage each team member's unique strengths and expertise to collaborate with schools and build responsive, sustainable systems of improvement and support that will address each school's unique needs and objectives.



### Why Implement the 8-Step Process?

The 8-Step Continuous School Improvement Process is based on Effective Schools Movement research, Total Quality Management principles, and the Plan-Do-Check-Act (PDCA) Continuous Improvement Cycle. The 8-Step Process addresses both equity and excellence for teaching and learning through quality tools and strategies. It is designed to improve the performance of all schools including K-12, diverse, at-risk, and all areas of high poverty and low achievement, including Title I Schools.



Schools that successfully implement the **8-Step Process** can expect to see increases in student achievement, proficiency, performance, and overall improvement in teaching and learning as evidenced by test scores, assessments, and other school performance metrics. Successful implementation of the **8-Step Process** can also enhance school scoring on state accountability systems.

	8-STEP SCHOOL IMPROVEMENT PROCESS					
Planning Grants	Stakeholder Commitment	School leadership teams create a shared vision for school success. The leadership team includes principals, teachers, instructional assistants as well as parents.				
	Data Disaggregation	Data disaggregation helps teachers and principals identify areas of weak and strong student performance on state objectives and uses current data to inform the instructional team in planning for core instruction and tutorial groups. The assessment program is balanced using both formative and summative assessments to gather information so that building and district teams can make informed decisions.				
	Instructional Timeline	The school and/or district creates and maintains an instructional calendar. This calendar is used as a roadmap for all teachers on the scope and sequence of content. Throughout the year, data may dictate that teachers modify the calendar, adjusting to meet student needs.				
	Instructional Focus	Core Instruction within every classroom is targeted for improved content delivery, increased rigor, consistent interventions, differentiated instruction, and increased Depth of Knowledge (DOK) leading to greater skill mastery.				
	Frequent Assessment	Through checking for understanding, teachers will know whether the instruction delivered to students was retained or not. Assessments provide feedback to the teacher as to which students mastered the standard taught, which students need additional practice and those who need the lesson repeated.				
Implementation Grants	Tutorial + Enrichment	The daily schedule is revised to provide thirty minutes during the day to address the needs of all students within a building. Grade-level students are grouped into three instructional groups determined by the data gathered from formative assessments.				
	7 Maintenance	Teachers plan daily maintenance activities to review and reinforce previously taught skills by checking for understanding and providing practice by re-introducing critical skills from past lessons.				
	8 Monitoring	All eight steps of the process are equally important to bring about systemic change and improve student achievement and teacher instruction. Monitoring addresses achievement gaps and produces viable solutions by holding staff accountable. It provides continuous collaboration with all stakeholders and keeps our primary function of learning on track and in focus.				

# Solution

Briljent recommends the following two-year 8-Step implementation model with ongoing and continuous support as needed for each school. Implementation can be fully customized to meet each school's unique needs and objectives.

	Deliverable	TWO-YEAR 8-STEP IMPLEMENTATION	Days
Grants	Comprehensive Needs Analysis	School Improvement Consultant will conduct a comprehensive needs analysis for each school. This includes interviewing school administration, teachers, staff, parents, students, and reviewing all applicable data including test scores, attendance, demographics, and other historical data as needed. The objective of the needs analysis is to identify strengths, weaknesses, and areas for improvement to develop an effective school improvement plan and custom solutions as needed to meet the unique needs and objective of each school.	3
	8-Step Overview with School Leadership	School Improvement Consultant will meet with principals, central office staff, and school leadership teams to conduct 8-Step Process overview training. This training will help school leadership learn, adopt, and implement the 8-Step Continuous Improvement Process. The sessions are broken into the following:  - Day 1 K-12 Overview - Day 2 Deep Dive	2
Planning Grants	Steps 1-4	School Improvement Consultant will train teachers and school staff the first four steps of the process:  1 Stakeholder Commitment 2 Data Disaggregation 3 Instructional Timeline 4 Instructional Focus Session will detail all steps and help attendees understand the methodology.	1
	Steps 5-8	School Improvement Consultant will train teachers and school staff the last four steps of the process:  5 Frequent Assessment 6 Tutorial + Enrichment 7 Maintenance 8 Monitoring  Session will detail all steps and help attendees fully understand the methodology.	1
Implementation Grants	Process Check	Education Consultant will conduct regular check-in sessions with leadership team to facilitate individual team presentations and discussions around each school's improvement progress. These sessions will be highly interactive and will allow the Consultant and the school leadership team to share progress, identify challenges, and outline next steps.	4
	Learning Log & 8-Step Leadership Meetings	Education Consultant will meet with specific departments as school staff disaggregate data, identify gaps, and develop consistency in their implementation of effective practices and grading procedures. Learning Log sessions focus on the data and specifics of school improvement to drive an evidence-based approach.	35
	Ongoing Support	School Improvement Consultants recommend ongoing support beyond year 2 of implementation as needed. This can included additional trainings, Process Checks once every semester, and / or Learning Logs every 4 weeks as needed.	

<sup>\* 1-2</sup> Education Consultants can train up to 20-30 participants per onsite session.

#### **Our Team**

The Briljent School Improvement Consulting Team combines decades of public-school experience with education and school improvement best practices to implement the 8-Step Process for our clients. Each team member brings a unique focus and expertise which allows us to provide a comprehensive and wholesome K-12 approach for all schools.



#### PHIL TALBERT - Education Consultant

- 45+ years of administrative, teaching and education consulting experience
- Numerous state education accomplishments, awards, grants, and publications
- Educational Specialist Degree School Administration Ball State University
- Master of Arts Elementary Education and Administration Ball State University



#### STEPHEN FOSTER - Education Consultant

- 45+ years of public education and education consulting experience
- Numerous state education accomplishments, awards, grants, and publications
- Administrative Certification Butler University
- Master of Arts Elementary Education DePauw University



### TOM JARVIS - Education Consultant

- 35+ years of public education and education consulting experience
- Numerous state education accomplishments and awards
- Administrative Certification Ball State University
- Master's in Secondary Education Ball State University



#### **ERMALENE FAULKNER** - Education Consultant

- 46+ years of public education and education consulting experience
- Numerous state education accomplishments and awards
- Administrative Certification Ball State University
- Master's in Elementary Education Ball State University



## KASIA FORSYTH - Senior Project Manager

- 10+ years of experience managing state and local education projects
- Certified Project Management Professional (PMP®)
- Certified Change Management Professional (CCMP)

### Why Implement the Process?

- Comprehensive K-12 Solution
- Data-driven
- Research + evidence-based
- Demonstrated success
- Strong instructional leadership
- Alignment of curriculum and assessments to State Standards
- Instructional focus supported by effective instructional practices
- Support for teachers through professional development
- Support for students through tutorials and enrichment activities
- Continuous assessment of student performance
- Ongoing accountability through routine Process Checks

### Why Briljent?



Over 20 years of experience developing custom training and professional development solutions



Award-winning Education Consulting Team with decades of public education and consulting experience



Over 2.5 million hours of training delivered to tens of thousands of learners across the nation

Correct implementation and maintenance of the 8-Step Process will increase student achievement, proficiency, performance, test scores, and overall teaching and learning.